



2018 Board of Directors Nomination Attestation

I am requesting to be nominated to serve as a Director on NGMA's Board of Directors for a term beginning May 1, 2018.

Please check the boxes below that you can attest to:

- I understand that if I do not meet the minimum criteria established for nominees or I do not submit the requested materials about my qualifications on or prior to Wednesday, January 31, 2018, I will not be included on the slate of candidates.
- I understand that being accepted as a nominee does not guarantee being elected as a Director.
- I understand that the election will be based on a simple majority vote of the membership.
- I understand that the responses on the 2018 Board Nomination Application will be shared on NGMA's website.
- I understand that if I am not elected for a term beginning in 2018, I am eligible to be re-nominated for the 2019 election.

By signing below, I certify that everything checked above is true and accurate.

BRENDA Cox

Name (print)

A handwritten signature in blue ink, appearing to read "Brenda Cox", written over a horizontal line.

Signature

Email this signed attestation form and the completed application below to Shelly Slebrch at shelly@ngma.org, no later than COB, January 31, 2018.



2018 Board of Directors Nomination Application

NAME: Brenda Cox

ORGANIZATION: University of Florida (until 1/31/2018)

TITLE: Assistant Director Research Administration

ADDRESS: 5400 NW 39¹¹¹ Avenue Suite U177, Gainesville FL 32606

PHONE: 202-213-4414

EMAIL: Brenda.cox7@verizon.net

1) Brief background statement, including education, training, and career path.

I have a BBA from the City University of New York, Baruch College with over than 20 years in full-cycle research administration. I've served as Grants Management Officer in Department of Health and Human Services, Team Lead for the Department of Homeland Security Transportation Security Administrator, Director and Assistant Secretary of the Board for Railroad Research Foundation and various research administrative positions several universities and nonprofits. I am a subject matter expert in Federal regulations and policies and grant administration. I am uniquely experienced as a grantor and grantee. I have designed and facilitated training to both internal and external stakeholders in pre-award and post-award processes, policies and regulations.

2) Current professional position and description of grant-related duties.

Currently I serve as the Assistant Director for the University of Florida Department of Sponsored Research. I report to the AVP for the Division of Sponsored Programs and work with faculty and staff to provide guidance and information on proposal budget development and submission. I conduct training to keep faculty and staff abreast of new programs, procedures and regulations and liaise with campus units to ensure consistency in the interpretation and application of policies.

3) A statement of your vision/direction for NGMA and how you see us achieving this.

I have witnessed growth and improvements in NGMA's Annual Grants Trainings, conferences and webinars. It was especially gratifying to watch the launch of the NGMA certification program. I know a tremendous amount of work and resources were required to make that happen. Now could be a great time to expand NGMA's direction towards classroom training and consulting. Currently, there is only one major grants training company in the DC marketplace that provides grants management training to Federal workers and nonprofits. I believe my Federal, university and nonprofit contacts and expertise can play a major role in moving NGMA to become a competitor in grants training and consulting.



4) Please describe what governance skill sets you will bring to the NGMA Board (check and describe all that apply).

- Financial Management
- Financial Planning and Budgeting
- Education and Training- I am experienced in writing training material, standard operating procedures and educational material on grants management, compliance and proposal development. My experience includes testing and contributing to the development of grants management
- Professional Certification and Credentialing – I am interested in the development of grants management credentialing and certification requirements. My experience also lends itself to the development of CEUs.
- Public Affairs and Marketing
- Other (please describe)

5) Describe what additional skills/knowledge/strength you will bring to the NGMA Board.

I previously served as Secretary of the Board of Directors for the Railroad Research Foundation. In that role, I was instrumental in helping to develop an organizational mission statement and proposal ideas for promoting the organization within the freight railroad industry and the Federal sponsors. My presentation skills will be an asset to the NGMA Board. I am experienced and comfortable in the promoting the organization's goals and encouraging and expansion of services and membership.

6) Given resource restraints, what suggestions would you make to move NGMA forward?

I would suggest that NGMA have more personal outreach to maintain and improve membership. As training dollars become constricted, it is imperative that NGMA take a more personal approach to industry outreach. It is advisable that NGMA increase its presence at some of the other industry organizations. I would encourage members to take on volunteer efforts for expanding NGMA's services. As a member, I don't recall any of the Directors reaching out to me personally in order to persuade me to take a more active volunteer role. This can be achieved at a little cost. As you well know, there is the need to allocate resources strategically.

7) What is your availability and how much time can you devote to NGMA?

I have retired from the Federal government and working on short-term assignments. I can devote a reasonable amount of time to NGMA Board responsibilities. My plan is to support and promote NGMA remotely and at Headquarters when needed.

8) Please address the criteria for candidates, as presented in the Call for Nominations by checking any appropriate boxes as they pertain to you and answering any question as you deem appropriate:

- Are you currently a member in good standing?
- Have you been a member in good standing for at least the past two full years?
- Have you demonstrated previous involvement in NGMA (involvement can include but is not limited to: served on the NGMA Board, serving on a committee, presenting for NGMA, etc.)?
- Do you agree to sign and uphold the NGMA Conflict of Interest and Confidentiality Agreement?
- Will you uphold the NGMA Bylaws?



- Do you have the time and energy to actively contribute to the organization, including participation in meetings?
- Are you able to utilize email and other electronic communications to actively participate in the administration and operation of the organization?
- If you did not check one of the boxes above, please explain why. Although I have attended many NGMA trainings and conference, I have not served on any NGMA committees or on the board. My professional responsibilities have prohibited me from being and more active member. However, now is a perfect time from me to work with the NGMA Board for strengthening and expanding the

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