



**2018 Board of Directors Nomination Attestation**

I am requesting to be nominated to serve as a Director on NGMA's Board of Directors for a term beginning May 1, 2018.

Please check the boxes below that you can attest to:

- I understand that if I do not meet the minimum criteria established for nominees or I do not submit the requested materials about my qualifications **on or prior to Wednesday, January 31, 2018**, I will not be included on the slate of candidates.
- I understand that being accepted as a nominee does not guarantee being elected as a Director.
- I understand that the election will be based on a simple majority vote of the membership.
- I understand that the responses on the 2018 Board Nomination Application will be shared on NGMA's website.
- I understand that if I am not elected for a term beginning in 2018, I am eligible to be re-nominated for the 2019 election.

By signing below, I certify that everything checked above is true and accurate.

Becky Heisinger  
Name (print)

Becky Heisinger  
Signature

Email this signed attestation form and the completed application below to Shelly Siebrch at [shelly@ngma.org](mailto:shelly@ngma.org), no later than COB, January 31, 2018.



**2018 Board of Directors Nomination Application**

**NAME:** Becky Heisinger

**ORGANIZATION:** Sanford Health

**TITLE:** Lead Grant Administrator

**ADDRESS:** Sanford Health 2301 E 60<sup>th</sup> Street North Route 5031 Sioux Falls SD 57104-0569

**PHONE:** 605-312-6084

**EMAIL:** Becky.Heisinger@sanfordhealth.org

**1) Brief background statement, including education, training, and career path.**

*I earned a Masters in Business Administration from the University of Sioux Falls and have earned certifications as a Certified Grants Management Specialist (CGMS) from National Grants Management Association and Project Management Professional (PMP) from Project Management Institute. I worked in the grant industry for the past 11 years and have a strong background in federal grant awards. I plan to continue to grow in my current role and to see where this leads.*

**2) Current professional position and description of grant-related duties.**

*I am currently employed at Sanford Health, a large health system in South Dakota, as a Lead Grant Administrator. My responsibilities include mentor and train staff, policy development, manage workflow and prepare and manage federal, state and foundation grant applications and awards. I currently manage over \$6 million in grant funds.*

**3) A statement of your vision/direction for NGMA and how you see us achieving this.**

*My vision for NGMA is to continue the development and enhancement of the local NGMA chapters. The local chapters are key in the long-term sustainability of the organization. It is at the local chapters where the future leaders of NGMA emerge. By providing necessary resources such as Board member participation in chapter meetings (i.e., via conference line andfor Skype) links the chapters to the national organization. The link becomes a two-way communication where best practices and resources are shared.*

**4) Please describe what governance skill sets you will bring to the NGMA Board (check and describe all that apply).**

- Financial Management
- Financial Planning and Budgeting
- Education and Training



- Professional Certification and Credentialing
- Public Affairs and Marketing
- Other (please describe) *Project Management*

**5) Describe what additional skills/knowledge/strength you will bring to the NGMA Board.**

*Coming from a rural and geographically isolated state, I have a unique perspective on the importance role that grants play in the non-profit world. Over the course of my career, I have mastered the skills of facilitation, collaboration, and effective communication. These skills along with my project management background makes me a qualified candidate for the Board.*

**6) Given resource restraints, what suggestions would you make to move NGMA forward?**

*To help move NGMA forward, I will work to see development of trainings, webinars focused on soft skills. A majority of the current webinars and trainings offered are focused on the technical side of grants management however, grant professionals need to sharpen their soft skills such as communication, leadership, managing teams, conflict resolution, etc. The combination of technical and soft skills help to ensure that the grant professional is well rounded and working at the top of their profession.*

**7) What is your availability and how much time can you devote to NGMA?**

*I have capacity to work up to 10 hours a month on board related activities. I understand the importance of this role and the time commitment and I am willing to make any necessary adjustments to my schedule to accommodate.*

**8) Please address the criteria for candidates, as presented in the Call for Nominations by checking any appropriate boxes as they pertain to you and answering any question as you deem appropriate:**

- Are you currently a member in good standing?
- Have you been a member in good standing for at least the past two full years?
- Have you demonstrated previous involvement in NGMA (involvement can include but is not limited to: served on the NGMA Board, serving on a committee, presenting for NGMA, etc.)?
- Do you agree to sign and uphold the NGMA Conflict of Interest and Confidentiality Agreement?
- Will you uphold the NGMA Bylaws?
- Do you have the time and energy to actively contribute to the organization, including participation in meetings?
- Are you able to utilize email and other electronic communications to actively participate in the administration and operation of the organization?
- If you did not check one of the boxes above, please explain why.

Email the signed attestation form and the completed application to Shelly Slebrch at [shelly@ngma.org](mailto:shelly@ngma.org), no later than COB, January 31, 2018.